

01.06.2011

## **NOTICE**

### **Vacancy of System and Network Administrator (Contractual appointment)**

The college is looking for a System and Network Administrator whose primary responsibilities and duties along with essential qualification, experience and remuneration are enclosed herewith.

Interested candidates should apply with their full bio-data in response to the given requirements latest by 25.06.2011 by 5.00 p.m. in the Principal's Office.

DR. INDER JEET  
PRINCIPAL

**COLLEGE OF VOCATIONAL STUDIES  
UNIVERSITY OF DELHI**

**Contractual Post of System and Network Administrator**

**Essential Qualifications and Experience:**

MCA / B.E. /B.Tech / M.Sc. (Informatics) or equivalent in Computer Science or related discipline. At least one year of System and Network Administration experience in an organization for general domain system administration with user accounts management, network administration, security administration, web-server and database administration.

**Desirable Qualifications:**

Microsoft MCSA, Cisco CCNA, CISSP and /or any other equivalent certifications.

**Duties:**

Primary duties will include installation and maintenance of servers, desktops, security devices and other network components in a medium sized Windows Active Directory based domain, ensuring that the whole network works efficiently without any threat of viruses, security breaches or any other interruption to the network. Other duties may, include developing scripts, system related project management, supervision of junior computer staff, backups of systems and other important data, and should be able to provide technical support for all computer related activities of the College.

**Remuneration:**

Rs. 35,000-40,000 per month (consolidated), depending upon qualifications and experience.

**Duration of Appointment:** Six months

**Mode of Selection:**

The College would need to give this due publicity. It must advertise the position on the College and the University Websites, as well as on the College Notice Board.