

**COLLEGE OF VOCATIONAL STUDIES  
UNIVERSITY OF DELHI**

Triveni, (Sheikh Sarai) Phase – II,  
New Delhi-110017.  
Tele: 29258544

**SPEED-POST**

Ref. No. CVS/Magazine/2011/

**Dated: 19.07.11**

Dear Sir,

Kindly send your minimum rates for the printing of our college Magazine `VOCANA' as per specifications given below:

**Magazine to be printed by Offset from laser typeset pages.**

Size	:	71/4" X 93/4"
Total Number of Pages	:	120
Text Paper	:	80/100 gsm maplitho or sunlight offset or sunshine super
Cover	:	4 Colours
Cover Page	:	250 gsm card or imported Art Card (Please quote separately for gloss and matt lamination)
Binding	:	Section stitched (Not Stapled)
Rate for No. of copies	:	1000 or 2000.
Colour Pages	:	130/150 GSM Imported Art Paper

The quotations in sealed cover duly marked "Quotation for College Magazine" should reach the College office latest by 01.08.11 Work allotted must be completed within a period of three weeks from the receipt of supply order. An earnest money of Rs. 5000/- will have to be deposited with the College by the Printer after the approval of quotations and before the issue of supply order, which will be refunded after the completion of satisfactory work. SPECIMEN OF THE MAGAZINE CAN BE SEEN FROM THE OFFICE BETWEEN 11:00 A.M. AND 1:00 P.M.

Yours faithfully,

**PRINCIPAL**